

## **Weekly Safety Meeting**

Safety by Design hopes you and your team benefit from this Tool Box Talk. Please note that this Tool Box Talk is intended as an overview of key points regarding this subject and is not intended to be complete training in accordance with any regulatory standards. If you have any questions or would like to obtain the appropriate training, please call Safety by Design at (832) 425-0556, or email us at info@safetybydesigninc.com. Thank you, and remember to always stay safe

<b>Company Name</b>	<b>Project Name</b>	<b>Supervisor</b>	<b>Date</b>

## **Hand Protection**

The “hands and fingers are the instruments of the mind.” If that is true, it must become very difficult to be productive when your hands are injured or lost as a result of an accident.

### General

- Your hands are your wage-earners. Protect them!!!
- Hands are hurt more often than any other part of the body.
- Hand injuries don't have to occur. It is up to you to think and keep them out of trouble.
- Be sure you wear the right kind of gloves for the particular kind of work you are doing.
- When you wear gloves, you aren't trusting to luck and you're not taking unnecessary chances.
- Wear gloves when you are doing a job that needs them, but, not around moving machinery.
- Time spent in preparing your hands for the job will not only save trouble for you but will probably save time in doing the job.
- You may have to wear different types of gloves during the day depending on the types of hazards of the task you are doing. For example you may use a thin glove to do work that requires you to “feel” the work such as small screws and a heavier glove for lifting bulk materials.
- **DO NOT CUT THE FINGER TIPS OFF OF YOUR GLOVES. IF YOU DO YOU ARE EXPOSING YOUR FINGER TO AN INJURY AND ELIMINATING THE PROTECTION THE GLOVES ARE DESIGNED TO OFFER.**

### Causes of Hand Injuries

- Inattention
- Taking chances
- Exposure to rough materials
- Stacking of heavy materials (i.e., getting your hand or fingers caught between materials)
- Cut by sharp objects
- Mashed (or hit by) tools
- Burns
- Caught in machinery

### Common Complaints

- “I can't feel what I'm working with.” Choosing the right glove is as important as wearing them. There are many types of gloves available. Remember, injuring or losing fingers means you can't feel anything for the rest of your life. Choose what's more important to you!!!!

### Basic Fire Safety

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- “The screws I work with are too small and difficult to handle with gloves on.” Here again, choose the right glove. There is sure to be a glove that allows you to hold small objects just as easy as without gloves on.
- “The gloves are more dangerous than not wearing them.” This is simply not true. The only exception is when working with moving machinery. Gloves protect your hand and fingers, period!!! They can either reduce the severity of an injury or prevent an injury all together.

**Remember, hand injuries are preventable. There's No Such Thing As Being Too Safe!**

### Additional Topics and Meeting Attendees:

#### ADDITIONAL TOPICS COVERED: (I.E. Hazcom, Emergency Plan)

1.	
2.	
3.	

#### MEETING ATTENDEES:

PRINT NAME	SIGN NAME	EMPLOYEE NUMBER
1.		
2.		
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## *Weekly Safety Meeting*

11.		
12.		