



Weekly Safety Meeting

Company Name	Project Name	Supervisor	Date

Safety Data Sheets

OSHA's **Hazardous Communication Standard** (Right-to-Know Law) stipulates that all manufacturers must provide the end user with a **Safety Data Sheet (SDS)**. An SDS contains an enormous amount of information about the hazards associated with the product being described in the SDS sheet, especially information about how to protect your health

Right-to-know refers to your "right to know" what hazardous chemicals and materials you may be exposed to on the jobsite. You should be aware of the potential hazards in order to properly prepare yourself to work with the materials. We cannot eliminate hazardous substances, but we can greatly reduce the danger in dealing with them.

Some common materials found on a jobsite that are considered hazardous include, but are not limited to, the following:

- Welding and Cutting Gases
- Adhesives
- Solvents
- Fuels
- Concrete and related compounds

Every hazardous substance that has been identified has an SDS., which tells you what the substance is, what possible dangers you might encounter while using the product and how to properly protect yourself from the substance. The SDS will list any personal protective equipment required with use of that particular substance.

Other information that can be found on an SDS includes, but is not limited to, the following:

- The name and address of the chemical manufacturer
- An 800 number where the manufacturer can be reached (day or night) should an emergency arise
- Physical and chemical characteristics
- Primary routes of entry
- Permissible Exposure Limits
- First Aid Treatment
- Flammability and reactivity data
- Spill and Clean up requirements

A typical jobsite might have many hazardous chemicals on site which is why the Supervisor must maintain an SDS sheet for each chemical, and the list must be indexed so that the correct SDS can easily be found.

SDS's must be accessible to all workers at ALL times. Each worker MUST know the location of the SDS's.

Many items may not seem hazardous but become hazardous when handled improperly. Think about the substances you use and check for an SDS so that you really know how to use that substance and what equipment you need to make sure you are not exposed to a hazard.

If you are not sure what you are working with, ASK. Be safe and not sorry. The "right to know" about the substances we work with is yours.



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ADDITIONAL TOPICS COVERED: (I.E. Hazcom, Emergency Plan)

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MEETING ATTENDEES:

PRINT NAME	SIGN NAME	EMPLOYEE NUMBER
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