



Weekly Safety Meeting

Company Name	Project Name	Supervisor	Date

Glazing

Safety glazing laws specify the minimum impact standards for glass used in construction and manufacturing of products. These standards are designed to minimize the likelihood of injuries when glass is broken by human contact.

General

- Before you set the material down, be sure that your fingers and toes are in the clear.
- Watch out for sharp rough edges. When handling such, protect your hands and arms with gloves.
- Lift in a way which feels most comfortable to you.
- Lift gradually – do not jerk
- Avoid twisting when carrying a heavy load – if you have to turn, do so by shifting your feet.
- When carrying loads, keep them as close to our body as possible.
- Make sure our path is clear.
- Get as close to the load as possible.
- Keep your lower back in its normal arched position and use your legs to lift.
- Lower the load smoothly, maintaining the natural curve in your lower back.

Hand and Finger Protection

While our fingers are possibly the most used parts of our bodies, they are usually the most mistreated. Consider the following safety precautions you can take to prevent injury to one of our most distinctive qualities.

- Watch for pinch points, never put hands or fingers between an object.
- Wear gloves when there is an exposure to hazards that could produce cuts or scrapes.
- Never use fingers to align holes in parts.
- Never wear rings while working. All jewelry can be dangerous at work.
- When lifting materials, check for sharp or pointed object.
- Adjust all tools properly to avoid getting fingers caught and prevent flying particle, and use the right tool for the job.
- Handle sharp or pointed tools with extreme care.
- Do not allow hands and finger position a suspended load into its resting-place.

Preventative Measures

- Use proper Personal Protective Equipment – Safety Glasses 100%
- Wear the proper thickness and style of glove when picking material up
- Store material where you OR someone else can retrieve it safely
- Always try and push items....never pull!! Pulling can cause sprains/strains

Glazing

This Toolbox Meeting is intended as an overview of key points regarding this subject and is not intended to be complete training in accordance with any regulatory standards.



Safety by Design

Weekly Safety Meeting

ADDITIONAL TOPICS COVERED: (I.E. Hazcom, Emergency Plan)

1.
2.
3.

MEETING ATTENDEES:

PRINT NAME	SIGN NAME	EMPLOYEE NUMBER
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